

**SCHUYLER R-1 SCHOOL DISTRICT
TELEPHONE REFERENCE FORM**

APPLICANT'S NAME _____

VACANT POSITION _____ BUILDING _____

PERSON MAKING CALL _____ DATE OF CALL _____

PERSON CALLED _____ ORGANIZATION _____

POSITION _____ PHONE NUMBER () _____

HOW LONG DID YOU WORK WITH THE CANDIDATE? _____

IN WHAT CAPACITY DID YOU WORK WITH HIM/HER? _____

WHAT SPECIAL STRENGTHS OR ASSETS DOES HE/SHE HAVE? _____

WHAT AREAS NEED IMPROVEMENT? _____

WHAT SPECIAL ACHIEVEMENTS ARE NOTEWORTHY? _____

HOW WOULD YOU RATE: (5 = high, 1 = low)

CONCERN FOR STUDENTS _____

KNOWLEDGE OF CURRICULUM _____

KNOWLEDGE OF TEACHING TECHNIQUES _____

PROFESSIONAL GOALS _____

MATURITY _____

HEALTH _____

VARIETY OF INTERESTS _____

PERSONALITY _____

COOPERATION WITH STAFF/ADMINISTRATION _____

COMMUNICATION WITH PARENTS _____

OPENESS TO CRITICISM _____

FLEXIBILITY _____

TOTAL _____

WHAT WAS HIS/HER REASON FOR LEAVING? _____

IF YOU HAD AN OPENING WOULD YOU HIRE THIS PERSON? _____

IS THERE ANYTHING I HAVEN'T ASKED THAT YOU FEEL I SHOULD KNOW? _____

OVERALL COMMENTS _____